

# Northeast Packaging Co.

We are an equal opportunity employer, dedicated to a policy of no discrimination in employment on any basis including race, color, sex, sexual orientation, physical or mental disability, religion, age, ancestry, national origin, genetic information or other status protected by law.

## PERSONAL INFORMATION

Date: \_\_\_\_\_

Name \_\_\_\_\_

Last

Middle

Present Address \_\_\_\_\_

Street

State

ZIP

Permanent Address \_\_\_\_\_

Street

State

ZIP

Phone No. \_\_\_\_\_

Home

Cell

Referred By: \_\_\_\_\_  Yes  No

## EMPLOYMENT DESIRED

Position: \_\_\_\_\_ Salary Desired \_\_\_\_\_

Are You Employed Now?  Yes  No  Yes  No

Ever Applied to this Company Before?  Yes  No When? \_\_\_\_\_

## EDUCATION

Name and Location of School

Did You Graduate?

Subjects Studied Degree(s)

High School		<input type="checkbox"/> Yes <input type="checkbox"/> No	
College		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Trade, Business or Correspondence School		<input type="checkbox"/> Yes <input type="checkbox"/> No	

## GENERAL

Subjects of Special Study or Research Work: \_\_\_\_\_

Job Related Skills (typing, driver's license, etc.) \_\_\_\_\_

<b>FORMER EMPLOYERS</b> List below your last four employers, starting with last one first...				
Date, Month, and Year	Name and Address of Employer	Salary (upon leaving)	Position	Reason for leaving
From				
To				
From				
To				
From				
To				
From				
To				

<b>REFERENCES</b> List below three persons not related to you, whom you have known at least one year:			
1	2	3	
Name	Address	Position	Years Acquainted
1			
2			
3			

**BACKGROUND QUESTIONS**

1. Have you ever been convicted of a crime or pled guilty, NOLO, nolo contendere, or no contest?  
 Answering "Yes" to this question will not necessarily disqualify an applicant from employment.

Yes \_\_\_\_\_ No \_\_\_\_\_

*If yes, please list approximate date, nature of offense, location, status and penalty.*

2. Is there a criminal proceeding currently pending against you?  
 Answering "Yes" to this question will not necessarily disqualify an applicant from employment.

Yes \_\_\_\_\_

*If yes, please list approximate date, nature of offense, location, status and penalty.*

3. Have you ever been charged with the commission of a crime and the charge against you was either filed by the State or resolved through a deferred disposition agreement?

Answering "Yes" to this question will not necessarily disqualify an applicant from employment.

Yes \_\_\_\_\_ No \_\_\_\_\_

*If yes, please list approximate date, nature of offense, location, status and penalty.*

If you are to be hired by the Company, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.

**APPLICANT'S AUTHORIZATION, CERTIFICATION AND RELEASE**

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statements, omission, or misrepresentation on this application may result in the withdrawal of an offer of employment or, if employed, in my immediate termination, no matter when discovered by the Company.

I understand that any employment is conditioned on a background check. I authorize the Company to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment; character and general reputation to the Company, without giving me prior notice of such disclosure. In addition, I release the Company, any former employers and all references listed above from any and all claims, demands, or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or the Company. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Company unless made in writing.

If I am offered employment I agree to submit to a medical examination before starting work.

I understand that filling out this form does not indicate there is a position open and does not obligate the Company to hire me. This application will be considered active for only 30 days. At the conclusion of this time, if I have not heard from the Company, I understand that I should reapply and fill out another application.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_